



The School of Graduate Studies at Clayton State University seeks to recruit and retain the best students to our graduate programs by offering out-of-state tuition waiver awards. Both domestic and international, new and current students are eligible for the awards. The award waives the differential between out-of-state and in-state tuition costs. Recipients of the waiver must pay in-state tuition and all applicable fees. Recipients of the waiver must show lawful presence in the United States.

**Criteria for Eligibility (NEW APPLICANTS):**

- New applicants must either have (a) an overall GPA from their degree-granting institution of 3.25; or (b) GMAT score >450; or (c) GRE score >333. Applicants must provide documentation of scores or GPA.
- New applicants must be enrolled full-time (minimum of nine credit hours per semester) in a graduate program.
- New applicants must provide documentation they are lawfully present in the United States.

**Criteria for Eligibility (RENEWAL):**

- Renewal applicants must have an institutional GPA of 3.25 or higher. Applicant must provide documentation of GPA.
- Renewal applicants must be enrolled full-time (minimum of nine credit hours per semester) in a graduate program.

**Application Deadlines:**

- Summer Semester: April 15
- Fall Semester: July 15
- Spring Semester: November 15

**Application Process:**

1. Complete the Out-of-State Tuition Waiver Application.
2. Submit your application along with supporting documentation electronically to the School of Graduate Studies ([graduate@clayton.edu](mailto:graduate@clayton.edu)) by the published application deadlines.
3. Applications will be reviewed by the Graduate Waiver Selection Committee. The Graduate Waiver Selection Committee will make recommendations to the Dean of the School of Graduate Studies who will make final decisions.



4. Students granted an out-of-state tuition waiver must pay all tuition and fees by the FIRST fee payment deadline of any given semester. Failure to meet this obligation will result in a forfeiture of the waiver.

**Maintaining Eligibility:**

1. Approved waivers will be granted for one academic year and renewable by submitting an application by the published application deadlines.
2. Students must be in good academic standing at all times.
3. Eligibility for the waiver will be reviewed each semester by the School of Graduate Studies. If a student fails to maintain full-time enrollment with a minimum GPA of 3.25 or better, the waiver will be terminated. Students may reapply for the waiver once they have raised and maintained their institutional GPA to 3.25 for a minimum of one semester.
4. Students may withdraw from a course provided they complete a minimum of nine (9) semester hours each semester.
5. Waivers will be terminated for students who violate the Student Code of Conduct.

APPROVED



### Out-of-State Tuition Waiver Application

The School of Graduate Studies may award out-of-state tuition waivers and assess in-state tuition for qualified non-residents of Georgia. Recipients of the waiver must pay all tuition and fees by the first fee payment deadline of any given semester.

**Application Type:**

\_\_\_ New

\_\_\_ Renewal

**Section I: Student Information**

Name: \_\_\_\_\_ Laker ID: \_\_\_\_\_

Clayton State Email: \_\_\_\_\_ Telephone #: \_\_\_\_\_

**NEW APPLICANTS:**

GPA (Degree-granting institution): \_\_\_\_\_

GRE/GMAT Score (If applicable): \_\_\_\_\_

**RENEWAL APPLICANTS:**

Clayton State Institutional GPA: \_\_\_\_\_

Graduate Degree Program: \_\_\_\_\_ School/College: \_\_\_\_\_

Semester/Year Admitted: \_\_\_\_\_ Anticipated graduation date: \_\_\_\_\_

Please indicate the semester you are requesting your waiver to begin: \_\_\_\_\_

**International Students:**

What is your current VISA type? \_\_\_\_\_ Country of Citizenship \_\_\_\_\_



### **Section II: Supporting Documentation**

- Essay (Max of 300 words). Please include a typed essay explaining why you should be granted a waiver. Also, please describe your academic progress thus far and how receiving a waiver will further facilitate your studies.
- Documentation of all scores and/or GPA.
- If you are on an F-1 visa, you must request a letter from the International Student Services Office confirming you are currently in status with USCIS.

**Application Deadlines:** Your completed application, essay, and supporting documentation must be received electronically to the School of Graduate Studies ([graduate@clayton.edu](mailto:graduate@clayton.edu)) by the dates below in order to be considered for the semester indicated. Late applications/documentation will only be considered if there are available waivers.

- Summer Semester: April 15
- Fall Semester: July 15
- Spring Semester: November 15

APPROVED